



YEARLY STATUS REPORT - 2021-2022

Part A

Data of the Institution

1.Name of the Institution

R. J. S. FIRST GRADE COLLEGE

- Name of the Head of the institution **Dr. P NAGABHUSHANA REDDY**
- Designation **Principal**
- Does the institution function from its own campus? **Yes**
- Phone no./Alternate phone no. **08025525534**
- Mobile no **9481451695**
- Registered e-mail **rjsfgc@yahoo.com**
- Alternate e-mail **chinanikki1999@gmail.com**
- Address **No. 01, Mahayogi Vemana Road,
16th Main, Koramangala 3rd Block,
Bengaluru 560034.**
- City/Town **Bengaluru**
- State/UT **Karnataka**
- Pin Code **560034**

2.Institutional status

- Affiliated /Constituent **Affiliated**
- Type of Institution **Co-education**
- Location **Urban**

- Financial Status **Self-financing**
- Name of the Affiliating University **Bengaluru City University**
- Name of the IQAC Coordinator **Dr. Jyothi R**
- Phone No. **08025525534**
- Alternate phone No. **08025525534**
- Mobile **9742770424**
- IQAC e-mail address **jyothiramachandra24@gmail.com**
- Alternate Email address **iqac.rjsfgc@gmail.com**

3. Website address (Web link of the AQAR (Previous Academic Year))

<https://www.rjsfgc.edu.in/pdf/AQAR-2020-21-Report.pdf>

4. Whether Academic Calendar prepared during the year?

Yes

- if yes, whether it is uploaded in the Institutional website Web link:

<https://www.rjsfgc.edu.in/pdf/1.1.1-calender-of-events-and-institutional-events.pdf>

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 2	B++	2.87	2021	05/10/2021	04/10/2026

6. Date of Establishment of IQAC

21/06/2012

7. Provide the list of funds by Central / State Government

UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	Nil	Nil	Nil	Nil

8. Whether composition of IQAC as per latest NAAC guidelines

Yes

- Upload latest notification of formation of IQAC

[View File](#)

9.No. of IQAC meetings held during the year 4

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**
- If No, please upload the minutes of the meeting(s) and Action Taken Report **No File Uploaded**

10.Whether IQAC received funding from any of the funding agency to support its activities during the year? No

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

Regular IQAC Meetings and Academic strategies

Feedback collected and analyzed

National Workshop on Implementation of NEP 2020

Institutional Social Responsibility

International Conference ICON-2022

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Academic initiatives	Calendar of Events, Enrichment programmes, Feedback
Institutional Social Responsibilities	Student Support
NEP 2020 Initiatives	National Workshop conducted on NEP 2020
Multidisciplinary Strategy	Organized 2 days International Conference
Industrial Visits, Seminars, Workshops	Students exposure beyond the class room

13. Whether the AQAR was placed before statutory body? Yes

- Name of the statutory body

Name	Date of meeting(s)
Governing Council	20/10/2022

14. Whether institutional data submitted to AISHE

Part A**Data of the Institution**

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• Mobile	9742770424				
• IQAC e-mail address	jyothiramachandra24@gmail.com				
• Alternate Email address	iqac.rjsfgc@gmail.com				
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4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://www.rjsfgc.edu.in/pdf/1.1-calender-of-events-and-institutional-events.pdf				
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6.Date of Establishment of IQAC			21/06/2012		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Nil	Nil	Nil	Nil	Nil	
8.Whether composition of IQAC as per latest NAAC guidelines			Yes		
• Upload latest notification of formation of IQAC			View File		
9.No. of IQAC meetings held during the year			4		
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional			Yes		

website?	
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded
10. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
<ul style="list-style-type: none"> If yes, mention the amount 	
11. Significant contributions made by IQAC during the current year (maximum five bullets)	
Regular IQAC Meetings and Academic strategies	
Feedback collected and analyzed	
National Workshop on Implementation of NEP 2020	
Institutional Social Responsibility	
International Conference ICON-2022	
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<ul style="list-style-type: none"> Name of the statutory body 	

Name	Date of meeting(s)
Governing Council	20/10/2022

14. Whether institutional data submitted to AISHE

Year	Date of Submission
C-21230-2021	13/01/2023

15. Multidisciplinary / interdisciplinary**Institutional Preparedness for NEP 2020**

The institution realizes that it's one thing to be holistic and yet another thing to be multidisciplinary. To be holistic is to cater to the needs of the body, mind, and soul. The institution has always followed a holistic approach. Sports and games have always been an integral part of our institution. Recently we have added yoga to give the curriculum a different dimension. Physical education is taught practically and not theoretically. Our students have won several prizes in sports, games, and yoga at the university level, National, and International levels. NEP-2020 follows a multidisciplinary approach and Bengaluru City University has started implementing it. Our institution has introduced the following subjects as Open Elective subjects for students of Commerce, Science, and Computer Applications.

1st Semester

1. Accounting for everyone
2. Personal Finance and Planning
3. Journey into Fundamentals and C Programming Concepts
4. Biotechnology for Human Health
5. Biochemistry in Health and Disease
6. Corporate Mathematics

2nd Semester

1. Investment in Stock Market
2. Innovation Management
3. People Management
4. Nutrition and Dietetics
5. Economics of Business Environment

3rd Semester

1. Advertising Skills
2. Entrepreneurship Skills

Multiple entries and exits are on the cards. The institution plans to introduce the same subjects under humanities as open electives. Usually, it takes time for the student to choose a subject of his/her liking as an open elective. Multiple choices can help the students to choose the one that is suitable for them. Our institution already has an interdisciplinary approach in Mathematics, Computer Science, Economics, Commerce, Management, Biotechnology, and Bio-Chemistry.

Even before the introduction of NEP - 2020 the institution had designed some Value added courses under Soft skills, C-Programming and Tally. With the introduction of NEP, we are determined to review those courses and introduce them.

16.Academic bank of credits (ABC):

As per the instructions of the University Grants Commission, our institution is taken the initiative to create a Digi locker for the Academic Bank of Credits for every student.

17.Skill development:

Under skill development, activities are designed and developed for each stream as follows;

- a. Language - English Proficiency Course
- b. Kannada - Nali Kali (Learn Kannada while you play)
- c. Hindi - Hindi Parv / Pakhwada
- d. Commerce - Awareness on Banking and Civil Services Examination
- e. Science - Mushroom cultivation
- f. Computer Science - Web applications
- g. Field and Industrial Visits, Internships
- h. Exhibitions
- i. Community Service

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

1. A bi-lingual mode of teaching is adopted to encourage Indian languages.
2. Yoga is a part of our curriculum.
3. Teachers make references to Vedic Maths and Vedic Science while teaching those subjects.
4. National festivals are celebrated to spread Indian Culture.
5. We have celebrated 'SUGGI' festival to spread the Karnataka culture among the student fraternity.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

(i) Institutional Initiatives to transform curriculum towards OBE:

Outcome Based Education is a learning methodology with a holistic approach in order to offer and deliver courses for the assessment and evaluation of student's performance at various levels of education.

Our institution has already taken the initiative to implement NEP-2020 in compliance with the vision, regulations, and policies stipulated by the Government, UGC-affiliated Universities, and Organisations.

The students have various options to choose their core and elective subjects of their choice, fulfilling the multidisciplinary education objectives. Elective subjects like Accounts and Finance, TOC, Data Mining, Software Testing, Machine Learning, etc, are offered by the University.

OBE also aims at value-based education. In order to fulfill this, the institute has already set up students' council constituted of student President, Vice-President, General-Secretary, Treasurer, Smile coordinator, and class coordinators. The student council will be exposed to various activities, tasks, and responsibilities. The institute gives them proper guidelines to instill confidence, strength, and awareness to meet challenges in their career. The institute also desires not only to impart knowledge but also skill as envisioned by the institution.

(ii) Efforts made by the Institution to capture OBE in view of NEP 2020:

For a continuous and uninterrupted academic functioning of the college, both online and offline classes are held whenever

demand. Smart boards are being used alongside the traditional black and green board for teaching.

The students are given the task of seminars on related topics using power-point presentation. Apart from the curriculum, students are also encouraged to conduct and take part in cultural and sports activities. The Institute aims not only to impart knowledge to students but also help them to acquire skills from the subject being taught for a strategic approach in view of fulfilling the objectives of NEP 2020.

The periodic internal tests and evaluations of CIE will help students to excel in their subjects. The active participation of students in various curricular and cultural activities shall boost their confidence and assist them in unraveling their latent potential. The periodic review of students' performance in conjunction with their parents and guardians shall reflect our moral and social responsibility in society.

(iii) Practices adopted by the institute pertaining to OBE in view of NEP 2020:

The student council has been directed to take all viable initiatives and to actively participate in all college activities. The institution also encourages various NSS activities wherein students get public relations through their services such as restoring the good condition of the roads and pavements, helping the public to maintain the cleanliness of places of worship, hospital surroundings, school and college premises, etc.

The NSS has conducted a blood donation camp. The NSS also caters to the urgent need for blood donation. The NCC-related activities have resulted in cherishing the ideals of the Indian Constitution and patriotism.

The Corporate link has been established for internship. Appropriate training is provided for students to face the interviews confidently. Industrial visits are planned for students to get real work exposure. Seminars have been organized for students from various companies.

The OBE should help students to glean what is best for their career.

20.Distance education/online education:

1. During the Corona period, online teaching had become compulsory for teachers.
2. Even teachers who used traditional methods of teaching turned to technology.
3. Today, online teaching has become an integral part of our education system.

Extended Profile

1.Programme

1.1	295
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2.Student

2.1	970
Number of students during the year	

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2	235
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	No File Uploaded

2.3	303
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File

3.Academic

3.1	38
Number of full time teachers during the year	
File Description	Documents
Data Template	View File
3.2	38
Number of sanctioned posts during the year	
File Description	Documents
Data Template	View File
4.Institution	
4.1	26
Total number of Classrooms and Seminar halls	
4.2	104.99
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	144
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

RJS First Grade College adopts the Choice Based Credit System (CBCS) prescribed by the Bengaluru City University and implements it in all undergraduate and postgraduate degree programmes as per the National Education Policy-2022(NEP). The college offers 4 undergraduate and 1 postgraduate programmes. Based on the Academic calendar released by the affiliating university, the College events are planned and notified in the Academic Calendar, keeping in view the effective delivery of the curriculum and other activities like cultural, sports, games and etc.

This Institutional Academic Calendar is uploaded in the College website, displayed on the College notice board and distributed to students. It contains the schedule of internal examinations, academic events and extracurricular activities.

H.o.Ds, Co-ordinators along with IQAC meet before the commencement of the semester and finalize the departmental timetable. Faculty prepares the lesson plan beforehand. The Overall performance of the students will be informed to parents (in Parent Teacher Meetings).

As NEP-2020 was implemented during the academic year 2021-2022 for the first time in Karnataka state, many challenges had to be addressed by the institution. In order to tackle and make it student-centric approach, orientation programmes, workshops and seminars have been conducted both on offline and online modes.

The IQAC monitors the overall teaching and learning process.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	https://www.rjsfgc.edu.in/pdf/1.1.1-calendar-of-events-and-institutional-events.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The academic calendar contains the dates of internal and external semester examinations, co-curricular and extra-curricular activities, end of semester and vacation period to guide the teachers and students.

Keeping in view the examination and vacation schedule notified by the BCU the academic calendar is prepared well in advance before the academic year starts and also uploaded on the website, displayed on the notice board and distributed to students and faculty for further reference.

The IQAC and Examination Committee collaboratively prepares Internal Examination timetables based on the academic calendar. Examination committee conducts the Internal Examinations effectively and efficiently. Internal Examination timetable will be prepared and intimated to the students well in advance and

circulated to students. The Pattern of Internal Question paper will be followed as per the guidelines of BCU. RJS FGC conducts three internal examinations per semester with the maximum marks of 25, 50 and 60. Students who fail to attend the examinations due to various reasons are permitted to take-up exams at a later date. Internal Examination marks will be recorded in hardcopy/softcopy, intimated to the students and parents (in PTMs). Institution adheres to the rules given in NEP-2020 regulation in terms of CIE.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://www.rjsfgc.edu.in/pdf/1.1.2-cie-supporting-documents-1.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.

Academic council/BoS of Affiliating University

Setting of question papers for UG/PG programs

Design and Development of Curriculum for Add on/ certificate/ Diploma Courses

Assessment /evaluation process of the affiliating University

B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

9

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

970

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The College focuses on values of life such as teamwork, compassion, integrity, and positive thinking in line with the core values set by it. While our eco-friendly campus environment is reflective of our serious commitment to the cause of environmental sustainability in our curriculum, the aspect of gender equity visible in the college, talks about our belief in equality and

justice. The transparency in evaluation, feedback, open discussions, and communication reveal the professional ethics that the college practices.

University has included compulsory subjects like Environment and Public Health, Personality Development, Science & Society, Culture Diversity & Society, skills in Computer application and Information Technology, Indian Constitution, Banking & Finance. These interdisciplinary subjects are taught from I Semester to VI semester in order to help the students to learn about Indian Constitution, Human Rights and human values, linkage between environment and health, values for nation, understanding the diversity of Indian Society, Professional ethics and Gender issues.

Apart from the curriculum, college has its own mechanism to impart knowledge through the following committees or cells like NSS, NCC, YRC, Eco-club, Women Empowerment cell and also by conducting different awareness programmes like World Environment Day, No Tobacco Day, International Yoga Day, Health Check-up, Kargil Vijaya Divas, TIRANGA TARANG, National Unity Day, Smile programme (Institutional Social Responsibility) etc.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

5

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

295

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students Teachers Employers Alumni **A. All of the above**

File Description	Documents
URL for stakeholder feedback report	https://www.rjsfgc.edu.in/pdf/1.4.1-stakeholder-feedback-report.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	https://www.rjsfgc.edu.in/pdf/1.4.1-stakeholder-feedback-report.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

364

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

342

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Initiatives for slow learners:

1. **Personal counselling:** The class co-ordinator engages with students frequently to know and address their problems. It supports the holistic development of slow learners and helps them to become capable of navigating the current competitive world.
2. **Remedial classes:** By answering questions, offering study materials, and outlining the evaluation process, remedial classes are held to raise student performance.
3. **Group Studies:** Each advance learner is assigned with a group of 5 slow learners to discuss difficult topics and to solve their issues.
4. **Assignments:** Assignments on difficult topics are given for practice and they are asked to solve the previous year's question papers.
5. **Personality development:** By organizing webinars, expert talk, campus placements and professional guidance activities, the group enables the under performers to develop their character.

Initiatives for advanced learners:

1. **Examination Steering:** Advanced learners are motivated to secure centum marks and to get college ranks by supplying exam orientated guidance.
2. **Peer tutoring:** College students are advocated to become group leaders and to have interaction with slow learners.
3. **Performance Motivation:** Fee concessions for Meritorious students.
4. **Character Development:** The superior learners are recommended to take part in webinars, debates, quiz, workshops, campus placements, co-curricular, extra-curricular and sports to increase their all-round development.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
970	38

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The Institution adopts the following student centric methods.

1. Experiential learning:

A) Community service: This gives chance to students to learn and put into action their job and comprehend the social fragmentation.

B) Internship: The Internship is taken by the student to understand how to apply the skills received through him /her academically and non- academically in a chosen profession.

C) Value addition training: Students are trained in various add-on classes to meet the needs of their current program and increase their chances for a successful career.

D) Industrial visits / Field visits: The students are encouraged to participate in field and industrial visits, to have a first-hand exposure about industry operations.

2. Participative Learning

Webinars: The institution organizes webinars and expert talk using both online and offline platform The students are motivated to participate and learn various skills.

3. Problem-Solving Method

A) Subject expert talk: The institution invites subject experts to deliver a talk through which slow learners are encouraged to enhance their problem-solving skills and to be successful in their career.

B) Outreach activities: Outreach activities are organized by the institution through Cultural events, sports, Eco Club, NCC, NSS,

YRC, and Softskill development programmes, etc.

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Information and Communication Technology (ICT) in education is the only educational approach that supports, improves and optimises information delivery. This resulted in improved student learning and more effective teaching strategies. ICT integration in education has prioritised pedagogy over technology. ICT aids Professors in updating their knowledge and abilities to use the newest digital resources and tools. The staff members receive training on how to use ICT technologies effectively in their respective fields.

In addition to the conventional chalk-and-talk method of teaching, the Institution uses ICT-enabled instruction, Internet-enabled projectors, multimedia, and other contemporary teaching resources. LCD projectors are used by the faculty members to make their presentations. Around 144 computers are available at two computer labs and one browsing center at Library. Every Department has a desktop computer for their technical needs. The staff rooms are provided with LAN and Wi-Fi facility to enhance the teaching - learning process. Bandwidth availability of internet connection in the Institution (Fixed line) is 300 Mbps (3rd floor computer lab) and 300 Mbps (2nd floor Business lab). Subsequent efforts are taken by the institute to provide e-learning atmosphere in the classroom. Study materials for all departments are uploaded in the college website.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

38

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

38

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

5

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

231

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

RJS FG College is affiliated to Bengaluru City University adheres to its evaluation requirements. Internal Assessment (30/40 marks at the institutional level) and External Assessment (70/60 marks at the university level) are the two phases of the evaluation procedure for students. The examination committee carries out internals as per the university circulars/notifications. The Staff is given an advance notice of the internal timetable so that they can make plans for preparing and submitting the question papers within the allotted time.

A total of 3 internals are conducted each semester, with scores of 25, 50 and 70 points for all non NEP and 25, 50 and 60 marks for NEP Programme. The response will be evaluated for the final award of internal grading points. Based on the internal grades, slow and advanced learners are identified, and slow learners are given suggestions on how to improve their performance to face university level exams. The parameters such as attendance, assignments, seminars, test/exams and co-curricular activities of students

are considered for final Internal assessment, which is displayed on bulletin board before uploading on university portal.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	https://www.rjsfgc.edu.in/pdf/1.1.2-cie-supporting-documents-1.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The examination is conducted to gauge the assimilation of students. The college has established an examination committee, which is presided over by the Principal. The examination committee ensures the prompt resolution of exam-related complaints by getting in touch with the appropriate authorities. The Examination committee consists of:

- i. Head
- ii. Members of the Committee
- iii. Custodian to monitor answer booklets
- iv. Custodian to monitor question papers
- v. Internal squad
- vi. Invigilators

The students are allotted seats based on their roll numbers.

Some of the complaints received are redressed as follows:

1. Change of internal exam timings: Internal exams are held twice a week i.e., early hours on Monday and Saturday based on students' request.
2. Arriving late for the exam: Students are given 10 minutes extra time if they arrived late for any legitimate cause during internal exams.
3. Leaving the exam room before the stipulated time: The students are instructed to stay in the examination hall for the entire

period of exams. However, if the student has to leave early for a genuine reason, he/she is asked to return the question paper along with the answer paper to the respective invigilator.

The examination committee ensures that all grievances are regularly addressed.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The Program Outcomes (PO) and Course Outcomes (CO) are adopted for all programmes offered by the institution in accordance with the guidelines of "Bengaluru City University".

As an affiliated institution, the learning outcomes are designed to meet students' current needs in terms of securing their path toward graduation or a terminal degree and assist them in making professional decisions. The College offers programmes in Commerce, Computer Science, Biotechnology, and Mathematics, each of them with unique and well-defined outcomes.

The learning objectives and specific course outcomes are disseminated in the classroom by concerned faculty as well as through a variety of other channels including the college website, the Principal's remarks to students and parents, and alumni gatherings.

The college deputed faculty members for workshops, seminars, conferences, and FDPs to enrich them to attain the outcomes while teaching in the classes. Successful alumni students are encouraged to interact with both students and faculty at specific events and meetings where they can share their experiences on their individual courses and career paths.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The IQAC periodically holds a series of meetings with the faculty to establish the criteria in assessing students' performance to achieve the targeted programme outcomes, programme specific outcomes, and course outcomes.

Evaluation Method: Direct evaluation method is used to evaluate programme outcomes and course outcomes through assignments, internal assessments, and university-based exams, in addition to the aforementioned programs.

The Average score in the evaluation process: Students take the university exams for 70% of the final score, and the institution evaluates 30% of the final score. The Methods of measuring attainment are:

1. **End-semester university exams:** The University conducts exams at the end of the semester to measure of programme outcomes of the students.
2. **Internal and External Assessment:** Regular attendance, internal tests, and assignments are considered for Internal Assessment. Examiners are chosen by the University for the Viva-Voce and practical exams to evaluate the external assessment.
3. **Placements:** The outcome of a UG and PG student's programme is ultimately determined by their placement. The students receive internal and external training, according to their interests and needs.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

255

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://www.rjsfgc.edu.in/pdf/STUDENTS-SATISFACTION-SURVEY-ON-OVERALL-INSTITUTIONAL-PERFORMANCE.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)**3.1.2.1 - Number of teachers recognized as research guides**

0

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	No File Uploaded

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year**3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The institution focuses more on creation and transfer of knowledge for faculty and students. In order to achieve this a mutual agreement is made between RJSFGC & Vemana Institute of Technology.

IOT Centre of Excellence: RJS FG College is associated with IOT Centre of Excellence of VIT in order to uplift faculty and students for their skill development in the area of Internet of Things (IoT).

RJS FG College faculty and students are involved to develop the following projects:

1. Remote IoT Air pollution meter
2. Sound pollution detection using IoT
3. Theft detection using IoT
4. Multi-room music player using IoT

Incubation Centre: RJSFGC is associated with VIT in order to create Eco-system and to motivate students to become job creators instead of job seekers.

About Vemana Business Incubation Center: Vemana Business Incubation center was established in 2015 under VIT. In 2017 Ministry of Micro, Small & Medium scale Enterprise (MSME), Govt. Of India recognized it as Host Institute and Vemana Business Incubation Center as MSME Business Incubator. RJSFGC has built an eco-system to support innovative ideas in the creation of employment opportunities for students. Faculty members of the college has undergone training to enhance the knowledge in research and professional development.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

2

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year**3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year**

0

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	No File Uploaded
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year**3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year**

1

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year**3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year**

26

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

RJS FG College organizes extension activities in the neighborhood community that sensitizes students towards community issues, gender disparities etc.

- The institution started NCC with 53 cadets under the charge of 39KAR BN NCC Karnataka and Gia Directorate with endeavor to develop character, spirit of adventure and self sufficiency
- The motto of NSS is "Not me but you". NSS unit organises many activities in association with other teams in the institution like environment day, health awareness program etc.

Youth Red Cross: A group of events are organized at the college level by its student members under the guidance of program officer. The principles of YRC are humanity, impartiality, voluntary service, unity etc.

Women empowerment cell: The cell aims at creating awareness of the rights and duties of women in the society.

Smile: Its main aim is to give a day of entertainment to students without parental care and to give them love and affection by organizing co-curricular activities.

Eco-club: it is a platform on which we get knowledge about the environment. It promotes participation of students in learning about the environment.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

29

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

409

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

2

File Description	Documents
e-copies of related Document	View File
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

3

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

RJS FGC has developed excellent physical facilities to support teaching - learning process in the institution. Facilities include Class rooms with CCTV Surveillance, Laboratories, Library , Auditorium, Conference Hall, AV room, lift& ramp facility , Common room, Separate Hostel for Boys and Girls, Playground, Transportation, Wash rooms, RO purified drinking water, Cafeteria, Health Centre, Bank within the campus. The campus is Wi-Fi enabled . There are well-marked and self-contained spaces for NSS and NCC.

Classrooms

The classrooms are equipped with CCTV cameras and projectors so that ICT can be used for strengthening academic discourse.

Laboratories

The available laboratories are Computer Labs, Business Lab, Physics Lab, Biotechnology Lab, Genetics Lab, Biochemistry Lab, Mathematics Lab and Electronics Lab, well equipped with internet connectivity and projectors.

Audio Visual Room (AV Room)

The Auditorium and AV Hall are used to conduct conferences, seminars and workshops, alumni meet, inter-class & inter-collegiate cultural events and has a seating capacity of 350. It is equipped with LCD Projectors, Sound system, and Wi-Fi connectivity.

Library and Information Centre

The Library is automated with Libsoft 9.8.5.0 Version. The learning resources are placed in an Open Access System and are systematically classified and arranged subject-wise. OPAC facility is provided for users to locate the documents. Library has browsing facilities to access e-resources.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college provides adequate facilities for cultural activities, indoor and outdoor sports as well as other student and faculty support amenities.

Sports and Games

The outdoor play area in the campus measures 55x35 meters which includes a Volley Ball and Throw ball court of 9x18 meters, Kabaddi court of 10x13 meters, Kho Kho court of 29x16 meters and an indoor court for Shuttle Badminton. Indoor facilities for Table Tennis, Carom, Chess and recreation and store rooms are available. Coaching is monitored by a qualified trainer for Badminton, Kho-Kho, Athletics, Table Tennis, Netball, Kabaddi, Volley ball, and Ball Badminton.

Yoga

A trained yoga teacher conducts the yoga classes on a regular basis at the yoga hall. Using the yoga facilities, the students have participated at national-level Yoga competitions and have won prizes.

Cultural activities

The institute has its own set of student clubs dealing with diverse cultural activities. The cultural committee conducts various events such as Dancing, Singing, Collage, Debate, Essay Writing, Skit, Drama, Mehendi Competition, Hair Style, Face Painting, Cook without fire, Rangoli, Wealth out of Waste, Mad ads, Recitation, etc. utilizing the spacious college quadrangle and auditorium. A day is also set aside for the "Cultural Fest", where students are encouraged to showcase their talents.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

15

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.rjsfgc.edu.in/pdf/4.1.3-geo-ta-gged-photos-of-class-rooms-and-ICT-facilities.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

29.50

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

RJS First Grade College has a centre for knowledge resources which has a rich collection of scholarly books, National and International Journals, magazines, newspapers, encyclopaedia and e-resources.

The college library is fully automated in all the aspects concerning issuing, returning, searching, downloading and printing. The college library has more than 12000 books which have been barcoded and are part of the fully computerized issuing and return system. The college also has OPAC catalogue facility which allows ready access to the bar-coded books

The library has installed the LIBSOFT Version 9.8.5.0(ILMS - an integrated Library Management System), which includes facilities such as administration, acquisition of books, cataloguing, circulation, membership facilities, article indexing, serials, bar-coding and importing of data. LIBSOFT is a multi-user package designed and developed by team of Library professionals and software professionals for Effective management of a Library from all aspects. Libsoft is a windows web based software and it runs in any windows environment and hence it has excellent graphical user interface.

LIBSOFT along with the below mentioned technological interventions to automate Various processes.

1. OPAC: The Online Public Access Catalogue module of the software allows library database searching by entering preferred terms and is mainly used for information retrieval.
2. LAN Campus: The library has high speed LAN connectivity
3. Digital library:

The institution has a well-equipped automated digital library, which has 12 computers with latest configuration. The user can access the e-resources and library subscriptions of e-Journals, e-books from N-LIST programme.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

1.53

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

3

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Upgradation of IT Facilities is frequently done in the institution; ICT supports the teaching-learning activities in the college. ICT is employed in the functioning of the Administrative and Library of the college. The 144 computers with high configuration and updated operating systems with required other applications. The institution is equipped with Laptops, Printers, Projectors, etc.

Our institution has Wi-Fi connectivity and an Internet Browsing Centre is also set up in the college. LAN and Wi-Fi facility is provided for internet services in the staff rooms, classrooms, laboratories, and seminar hall to upgrade the teaching-learning process. The Administrative Office uses Office tools like Tally ERP 9 for financial transactions and other MS Office tools.

The highest priority has been given to the development of IT infrastructure for an effective teaching-learning process. The institution upgrades computer labs from time to time with the deployment of software applications, UPS, Generators, and internet bandwidth 600 Mbps with 2 connections.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

144

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

75.48

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Classrooms

The institution has totally 21 classrooms in that 11 classrooms have ICT facilities. Maintenance of all classrooms and the entire campus is done on a daily basis.

Laboratories

The institution has well-equipped laboratories. All the records of students utilizing the lab, stock register of all equipments, etc are well maintained.

IT infrastructure:

There are 3 Computer labs with 127 computers and all the systems have internet facilities.

Library

The institution has a library and Information Center. The library has open access for all. Registers are maintained to record who utilizes the library. The library has 12 computers with internet facilities.

Sports

The institution has a sports committee. Every year the Annual Athletic Meet is organized. The college conducts various inter college competitions. The details of sports equipment are maintained in the stock register.

Canteen

The institution has a canteen in the campus. The canteen is maintained and cleaned on a daily basis.

Auditorium

The institution has an auditorium. All the cultural events, international conferences, etc will be held in the auditorium.

Seminar hall

The institution has separate a Seminar hall. The seminar hall is utilized for conducting programs.

Hostel

The institution also provides hostel facilities for both girls and boys.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

180

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

216

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

C. 2 of the above

File Description	Documents
Link to Institutional website	https://www.rjsfgc.edu.in/pdf/5.1.3-skills-enhancement-initiatives.pdf
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

245

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

245

File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

44

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

75

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

1

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

8

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

A student council is an organization of students within the Institution that represents the interests of the students who study in the HEI. The institution has a well-functional student

Council which takes care of the augmentation of various academic and administrative activities for student benefit. A representative body comprises of students, selected by their fellow mates to organize social and extracurricular activities. These roles may be assigned or voted on, either within the student council or by the entire student body. The Institution provides privilege to the students to serve as Student Council President, Vice-Presidents, Secretary, Joint Secretaries, Treasurer, and Members of various student committees on a selection basis among the students.

STUDENT BODY/COUNCIL OFFICERS

Student Body/Council President

- Supervise the functioning of the elected student body officers.
- Develop the agenda for and preside over the meetings of Student Council.

Student Body/Council Vice-President

- Coordinate the work of committees.
- Preside over Student Council meetings in the absence of the president.

Student Body/Council Secretary

- Maintain the student body files.
- Prepare agendas for meetings.
- Take and distribute minutes of meetings.
- Sign all purchase orders.

Student Body/Council Treasurer

- Maintain financial records of the student body.
- Coordinate fund raising projects for the student body.
- Sign all purchase orders.

The Body/Council Member

- Communicate ideas from the student body to the Council.
- Report to the class the results of Council action.
- Serve on or chair committees.
- Volunteer as needed

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

16

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The institution has a prominent Alumni Association.

The institution has a Registered Alumni Association. An alumni association is an association of graduates or, more broadly, of former students (alumni). The main objective of the Alumni Association is to bridge the gap between the institution and alumni.

These associations often organize social events and raise funds for the organization. Many provide a variety of benefits and services that help alumni maintain connections to their educational institution and fellow graduates.

Alumni association meetings take place yearly and future plans are

discussed in the meetings. During the interaction, alumni highlight the importance of current trends in the market and guide the students on career opportunities in different fields. They also share their personal experiences with students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year E. <1Lakhs (INR in Lakhs)

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

RJS First Grade College the prestigious institute of Karnataka ReddyJana Sangha (KRJS) which started in the year 1993 is one of the affiliated colleges of Bangalore City University accredited with 'B++' Grade by NAAC, located at the hotspot of Koramangala, sprawling acres of land, almost uncontaminated by any kind of pollution, considerably adjacent to BDA Complex and well connected by city bus network from the different areas of the city. It is a well-known organization which thrives for quality education since its beginning. This is a college with a distinctive academic profile blending into a commitment to rural ethos and a modern spirit.

Vision: To serve society through holistic education

Mission: To focus on affordable and quality education.

Objectives:

1. To provide need-based education and create an environmental

consciousness.

2. To provide a platform for innovative practices.
3. To improve communication, technological and leadership skills.
4. To mould the students to face global challenges.

Core values:

1. We are learner-centric.
2. We are discipline based learner centric.
3. We are committed to quality teaching.
4. We are committed to ethical conduct.
5. We respect all stakeholders.
6. We encourage underprivileged rural students to strengthen.

File Description	Documents
Paste link for additional information	https://www.rjsfgc.edu.in/about-rjsfgc.html
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Effective Leadership is reflected in various institutional practices such as decentralization and participative management as given below:

The Board of Trustees and Advisory Committee constitute the supreme body that formulates governance and general Policies and takes major Financial and Developmental Decisions. The Governing Council formulates the Academic and Administrative Policies, approves New Programmes, and Annual Budget and an Annual Quality Assurance Report of RJS FG COLLEGE. The Academic Council is empowered with the design of Curriculum and Syllabi and makes regulations regarding Admission.

The College Council of elected staff representatives and HoDs are empowered to consider and report on cases of discipline referred to them by the Principal. The Heads of Departments are empowered to run the regular functioning of the college exercising cordiality with the faculty of the department. IQAC Coordinator is authorized to verify and ensure a larger representation of teachers in strategic decisions.

Representation of Teachers in Boards of Studies, and Examination Committee ensure teachers' participation in making academic decisions. Students participate in the governance of the college through the Students Council.

The decision-making apex bodies adopt / frame policies and communicate them to the stakeholders. The functionaries ensure Implementations/effects/outcomes of policies/decisions are evaluated/reviewed based on feedback from students/faculty/employers/alumni for refinement and corrective actions.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

PERSPECTIVE PLAN

- To follow the recommendations made by the NAAC peer team.
- To continue with student feedback mechanism and Faculty improvement programmes.
- An Encouragement to teachers for research and do pursue Ph.D.
- To increase the job opportunities for the students through campus interviews.
- Empowerment of student council by giving responsibilities for conducting SMILE programme for orphanage kids.
- To strengthen NCC, NSS & YRC by conducting various programmes.
- To conduct international conferences.

Strategic plans:

- An orientation programme was held on NEP -2020 titled 'Etiquette in higher education institutions for quality sustenance'.
- Celebration of women's day conducted by women empowerment cell.
- Guruvandana programme was organized to felicitate teachers of various colleges.
- Internal quality assurance cell organized an orientation programme inviting all the faculty members to know the importance of quality focus on digitalized teaching learning resources.
- The national workshop with the title JNANA JAAGRUTHI-2022 was conducted to discuss the implementation of NEP 2020 in HEI's -challenges and way forward.
- SMILE 2022 celebrated by student council to encourage the orphan children on backgrounds of education, health and joy.
- Blood donation camp was organised by NCC&NSS UNIT.
- The MULTI-DISCIPLINARY International conference ICON-2022 on emerging trends in a multi-disciplinary approach to higher education a global perspective.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The college has a clearly-defined organizational structure. The Annual Quality Assurance Report of RJSFG COLLEGE strategizes future, and formulate policies to run the college in an efficient and outcome-focused manner. It is constituted by statutory and non-statutory bodies that function in compliance with the vision, regulations, policies, and statutes stipulated by the Bengaluru City University. The Organization Structure comprises of the Board of Trustees, Governing Body, Academic Council and Boards of Studies, College Council and Staff Council, Manager, Principal, IQAC, & Students Council. The functioning of the institutional bodies is effective and efficient as reflected in the appointment and Service Rules and Policies adopted.

1. Appointment and Service Rules: The College has well-defined policies and practices for recruitment and promotions. The appointment of staff is governed by service rules and regulations of the University. The selection, recruitment and promotion of the staff are in conformity with the management policy of the college. Timely recruitment and promotion of competent faculty have resulted in excellent and effective teaching-learning process.

2. Policies:

The college has well-formulated policies regarding Quality, Student Support and Welfare Measures, IT, Infrastructure etc. and a well-defined Code of Conduct, published on the college website.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	https://www.rjsfgc.edu.in/pdf/GOVERNING-BODY.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user inter faces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institution has effective welfare measures for teaching and

non-teaching staff and avenues for their career development/ progression along with proficient skill development. The RJS FG College focuses on the financial safety, well-being and security of its staff. The Welfare measures are intended to create a good working atmosphere. The College guarantees career advancement and security to its employees by providing the following statutory and voluntary facilities.

Welfare Measures:

1. Statutory Welfare Measures: Provident Fund, Group Insurance Scheme, State Life Insurance Scheme, Maternity Leave, Paternity Leave, National Pension Scheme, Medical Leave.
2. Financial Assistance: Financial support for attending Conferences / Workshops. Faculty Researchers along with Paid vacation.
3. Awards and Acknowledgements.
4. Staff-Family Members group insurance is provided.
5. Miscellaneous Welfare Measures: Daycare Centre, ATM facility, Car Parking, Canteen facility.
6. Avenues for Career Development:

Free Capacity building training and orientation programs for staff; Regular workshop on ICT tools for effective teaching & learning. Financial assistance to conduct FDP and Workshops for Research and enhancement of staff Collaborative training.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

5

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

30

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Performance appraisal is a systematic general and periodic process that assesses an individual employee's job performance and productivity in relation to certain pre-established criteria and organizational objectives, considering other aspects of individual employees such as organizational behavior, accomplishments, the potential for future improvement, strengths, and weaknesses, etc.

Performance management systems are employed "to manage organization's resources in order to achieve highest possible performance.

Therefore, improving Performance Appraisal for all the staff is given the highest priority. Incorporation of changes in the content of the appraisal form is framed by identifying and scrutinizing the key performance areas that help to ensure that deserving employee gains the desired appraisal.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

1. Internal Audit is carried out annually by the internal auditing team appointed by the management. Concurrent Auditing is also done regularly for the self-finance accounts. Annual Quality Assurance Report of RJS FG COLLEGE.

2. Internal auditing is done by an auditor G. Pattabhi Reddy and co.

3. External Audit:

(i). Statutory Audits by the Chartered Accountants are conducted annually by the Chartered Accountants.

(a). External Auditing is done by the auditors periodically. AUDITOR WILL verify the utilization of funds received from the REDDY JANA SANGA.

(b). External Audit by Anjan Reddy and co. conducted every year. They verify Cash Book, an acquaintance of staff, SC/ST/OBCacquaintance, E-grants Account, Caution Deposit and Fee receipts/payments.

(c). Audit Objections and Rectifications: The audit objections are rectified by the accounts department and an Action Taken Report with explanation is submitted to the Finance Committee and also sent to the auditor for final approval.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Well-defined Financial Policy of the college helps for mobilization of funds and its optimal utilization. The annual financial planning is done and financial decisions are taken by the Planning Board, Finance Committee and the Management Committee

Mobilization of Funds:

1. **Earned income: Fee collected from students**

2. **Non-Government Funds:**

Optimal Utilization of Funds: The College utilizes funds for:

1. **New Infrastructure Development and Infrastructure Maintenance**

2. **Salary**

3. **Procurement and maintenance of Equipment/lab/computers.**

4. **Conducting Seminars/ Workshops**

5. **Student Support (Scholarships, Fee Concessions and Free ships)**

6. **Conducting Extension Activities**

7. **Sports Promotion Activities**

8. **Library Expenses**

9. **Examination Expenses**

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC structures the action plan at the beginning of every year through its calendar of events and monitors on its implementation. The quality aspects for institutional progression is discussed in the IQAC meetings and the decisions are conveyed to the staff. The teaching-learning and evaluation process and other institutional upliftment programmes is periodically reviewed by the IQAC. Two practices institutionalized as a result of IQAC initiatives during the year includes:

Practice -1: JNANAJAGRUTHI-2022; National workshop on "NEP 2020 implementation in HEI's -Challenges and way forward" was organised on 9.6.2022.

Practice-2: ICON-2022; Two days Multi-Disciplinary International conference on "Emerging trends in multidisciplinary approaches to higher education -A global perspective"-15.12.2022 & 16.12.2022.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The two examples of institutional reviews and implementation of teaching learning reforms facilitated by the IQAC is as follows:

Example-1: Feedback system: The feedback from students on curriculum, teaching and learning and others has been prioritized by the IQAC as recommended by the 1st cycle peer team visit in the area of strengthening IQAC. Through the feedback analysis, there

has been improvements in the teaching -learning process. As a part of its review and its improvement, orientation was conducted by IQAC.

Example 2: Academic audit : The internal academic audit was initiated by the IQAC to check the academic standards of the institution. The committee headed by the IQAC co-ordinator and members reviewed upon teaching-learning process by setting some quality parameters such as. Department wise Implementation of Calendar of events, Meeting records, Internals Record, Outreach activities, Stock verification etc. Through ,this there arrived a quality focus on the performance of the faculty members. So further this concept shall be expanded for the overall development in the process of teaching -learning. Record, Attendance record. Also faculty wise check on maintenance of lesson plan, subjects handled, syllabus coverage as per the calendar of events, participation in evaluation/ at institution and at university, results, mentoring, satisfaction about curriculum was done.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://www.rjsfgc.edu.in/pdf/6.5.3-annual-report-final.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The measures initiated by the institution for the promotion of gender equity are as follows.

Safety and security for women:

1. The institution has established a women empowerment cell to empower women.

2. We have a Grievance Redressal Cell comprising of

- Anti-ragging committee
- Internal complaints committee
- Anti-sexual harassment committee

3. The institution premises are under the surveillance of 24/7 CCTV cameras and security guards.

4. The institution provides hostel facility to girls, inside the campus.

5. The institution conducts seminars and workshops at periodical intervals.

6. There are periodical counselling programmes for women students.

7. A mentor is deputed for a small group of women students.

8. Professional counsellors are invited for the benefit of women students.

9. There are separate common rooms for women students.

10. On-campus daycare facility is provided to the children of college employees.

File Description	Documents
Annual gender sensitization action plan	https://www.rjsfgc.edu.in/images/7.1.1-annual-gender-sensitization-action-plan.jpeg
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://www.rjsfgc.edu.in/pdf/7.1.1-facilities-for-women.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid waste management:

1. The institution practices the segregation of solid waste.
2. Separate bins are placed for dry waste and wet waste.
3. The collected waste is handed over to BBMP.
4. The college NSS unit conducts programmes in villages to create

awareness on waste segregation.

Liquid waste management:

1. Waste water from washrooms and laboratories is channelized separately.
2. Liquid waste from the washrooms is channelized to the municipal drain.
3. Waste water from laboratories is disposed off into a closed collecting tank.
4. Tanks are regularly cleaned.

E-waste management:

1. condemned batteries and damaged computers are disposed off.
2. Obsolete computers and other electronic gadgets are sold to recyclers.

Hazardous chemicals and radioactive waste management

Students are encouraged to use the fume hood while handling hazardous chemicals.

Waste Recycling system:

Solid waste is segregated and later transferred to BBMP for recycling.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge of tanks and bunds Waste water recycling Maintenance of water bodies and distribution B. Any 3 of the above

system in the campus

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

A. Any 4 or All of the above

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following
1.Green audit 2. Energy audit
3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

D. Any 1 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms.

Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment

5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institution has an inclusive environment because of the following measures:

1. Admissions are given to students of different religions, regions, castes, and classes.

2. Scholarships are given to students of Scheduled Castes, Scheduled Tribes, and other Backward Classes.
3. We have students from different states like Karnataka, Andhra Pradesh, Telangana, Tamilnadu, Kerala, UP, Bihar, and other parts of India.
4. Our students are multi-lingual.
5. Our cultural activities are linked to different languages and regions.
6. We have programmes in different languages like Kannada, Telugu, Tamil, Hindi, Malayalam and English.
7. We encourage economically backward students through "Merit cum Means" scholarships.
8. Every year about 150 such scholarships are awarded by the institution.
9. Our staff members are from different state like Karnataka, Andhra Pradesh, Telangana, Tamilnadu, Kerala and, others.
10. The institution organizes multi-lingual national conferences every year.
11. We offer Kannada, Telugu, Hindi, Tamil, and Sanskrit as second languages.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The institution creates awareness among the students and employees on 'Constitutional Obligations' in different ways.

1. As a non-core paper, Indian constitution is taught to students of all streams.

2. National and state festivals like, Independence Day, Republic Day, Gandhi Jayanthi and Kannada Rajyothsava are celebrated by the institution.

3. Special training is given to NCC cadets, NSS and Youth Red Cross volunteers in serving society.

4. Students are taught to respect the National Flag and the National Anthem and all our programmes conclude with the National Anthem.

5. Our NCC unit makes it a point to celebrate Kargil Vijay Diwas, Veer Jawan's Day etc to honour the courage and patriotism of our soldiers.

6. Our NSS unit trains the students to protect and improve the natural environment.

7. Our NCC, NSS and Red Cross units work together and organise several related programmes like blood donation, Swacha Bharath, Saplingetc.

8. The institution also organises programmes to create awareness of the rights of women, Children, Dalits etc.

9. We have the quotes of some of our great leaders on our corridor walls.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://www.rjsfgc.edu.in/pdf/7.1.9-students-as-responsible-citizens.pdf
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators A. All of the above

and other staff programmes on Code of Conduct are organized

4. Annual awareness

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

ANNUAL REPORT OF THE CELEBRATIONS AND COMMEMORATIVE EVENTS FOR THE ACADEMIC YEAR 2021-22

1. Republic day: 26th January

Republic day was celebrated by the NCC unit of RJS FGC on the 26 of Jan 2022. The college management officials, tookpart in the programme.

2. Clean & Green Day: 29th January

Clean & Green programme was conducted by the NSS unit of our college. Enrolment for the programme was voluntary and students involved themselves in cleaning the campus.

3. International Women's day: 8th march

International Women's day was celebrated in the college on 8th march 2022, the day is celebrated to spread the message of gender equality and to motivate the girl students to make achievements in every field.

4. World Environment day: 5th June

On the initiative of our NCC unit World Environment Day was observed in our college.

5. Kargil Vijay Diwas: 26th July

On 26th July 2022 Kargil Vijay Diwas was observed to pay tribute to the brave soldiers who laid down their lives for our country.

6. Independence day: 15th august

Our NCC cadets under the guidance of NCC Caretaker, celebrated independence day on the 15th on August 2022, As part of the ceremony the National Flag was hoisted by Shri S.Jayaram Reddy, the President of KRJS.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

BEST PRACTICES:1 Yoga

The magic of Yoga was introduced in the calendar year 2022. Although the institution used to organize yoga practices occasionally, from 2022 it has become a part of our curriculum. The emphasis is more on practice rather than on theory.

Objectives:

1. To make the students practically aware of the importance of yoga in the holistic development of one's personality.
2. To make the students free of bodily diseases.
3. To improve the power of concentration, so that the students can focus better on their studies.
4. To keep the mind free of tension, anxiety, worry etc

BEST PRACTICES: 2 International Conference (ICON 2022)

Introduction: The institution organises conferences on a national level or on an international level. ICON is the new name given to what was previously called Vibhavat.

Objectives:

1. To bring together scholars from different fields and share knowledge, ideas, and thoughts.
2. To share new theories in the field of science and to explore their applicability.
3. To discuss the new trends in literature and how they help in bringing about social harmony.
4. To explore ways to compete in a market economy using modern technology.
5. To discuss the new applications in technology so that we won't lag behind in a fast developing world.

File Description	Documents
Best practices in the Institutional website	https://www.rjsfgc.edu.in/pdf/7.2.1-best-practices.pdf
Any other relevant information	https://www.rjsfgc.edu.in/pdf/7.2.1-relevant-information.pdf

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Smile 2022

Introduction: 'Smile' is an annually recurring programme organised by the Student Council of RJS First Grade College. The programme is conducted for children without parental care, of Bangalore and its neighbourhood.

Objectives

The programme is meant to bring a smile to the faces of the economically unprivileged children. The programme is supposed to

create a service mentality in our students. Students learn their values from their teachers to a great extent. Smile reminds the teachers of this important responsibility.

Context

Entertainment in a city costs money. Economically under privileged children cannot think of entertainment in a city. Smile provides them an opportunity for entertainment.

Practice:

Students of nearly 10 orphanages are invited to this programme, every year. The college provides transportation to all of them, to and fro, on that day. A classroom is provided to each school. Students have several programmes that day, both indoor and outdoor. They have sports activities in the afternoon. The children are provided with breakfast, lunch and snacks. By 5'o clock the children get ready to go back to their places.

Evidence of success

Certain things cannot be measured but can be felt. The smile on the faces of the children shows the success of the programme. The feedback we get from the student council members and orphanage managers is excellent.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

RJS First Grade College adopts the Choice Based Credit System (CBCS) prescribed by the Bengaluru City University and implements it in all undergraduate and postgraduate degree programmes as per the National Education Policy-2022(NEP). The college offers 4 undergraduate and 1 postgraduate programmes. Based on the Academic calendar released by the affiliating university, the College events are planned and notified in the Academic Calendar, keeping in view the effective delivery of the curriculum and other activities like cultural, sports, games and etc.

This Institutional Academic Calendar is uploaded in the College website, displayed on the College notice board and distributed to students. It contains the schedule of internal examinations, academic events and extracurricular activities.

H.o.Ds, Co-ordinators along with IQAC meet before the commencement of the semester and finalize the departmental timetable. Faculty prepares the lesson plan beforehand. The Overall performance of the students will be informed to parents (in Parent Teacher Meetings).

As NEP-2020 was implemented during the academic year 2021-2022 for the first time in Karnataka state, many challenges had to be addressed by the institution. In order to tackle and make it student-centric approach, orientation programmes, workshops and seminars have been conducted both on offline and online modes.

The IQAC monitors the overall teaching and learning process.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	https://www.rjsfgc.edu.in/pdf/1.1.1-calendar-of-events-and-institutional-events.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The academic calendar contains the dates of internal and external semester examinations, co-curricular and extra-curricular activities, end of semester and vacation period to guide the teachers and students.

Keeping in view the examination and vacation schedule notified by the BCU the academic calendar is prepared well in advance before the academic year starts and also uploaded on the website, displayed on the notice board and distributed to students and faculty for further reference.

The IQAC and Examination Committee collaboratively prepares Internal Examination timetables based on the academic calendar. Examination committee conducts the Internal Examinations effectively and efficiently. Internal Examination timetable will be prepared and intimated to the students well in advance and circulated to students. The Pattern of Internal Question paper will be followed as per the guidelines of BCU. RJS FGC conducts three internal examinations per semester with the maximum marks of 25, 50 and 60. Students who fail to attend the examinations due to various reasons are permitted to take-up exams at a later date. Internal Examination marks will be recorded in hardcopy/softcopy, intimated to the students and parents (in PTMs). Institution adheres to the rules given in NEP-2020 regulation in terms of CIE.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://www.rjsfgc.edu.in/pdf/1.1.2-cie-supporting-documents-1.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of

B. Any 3 of the above

**Curriculum for Add on/ certificate/
Diploma Courses Assessment /evaluation
process of the affiliating University**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility
1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented
1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

5

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year
1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

9

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

970	
File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File
1.3 - Curriculum Enrichment	
1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	
<p>The College focuses on values of life such as teamwork, compassion, integrity, and positive thinking in line with the core values set by it. While our eco-friendly campus environment is reflective of our serious commitment to the cause of environmental sustainability in our curriculum, the aspect of gender equity visible in the college, talks about our belief in equality and justice. The transparency in evaluation, feedback, open discussions, and communication reveal the professional ethics that the college practices.</p> <p>University has included compulsory subjects like Environment and Public Health, Personality Development, Science & Society, Culture Diversity & Society, skills in Computer application and Information Technology, Indian Constitution, Banking & Finance. These interdisciplinary subjects are taught from I Semester to VI semester in order to help the students to learn about Indian Constitution, Human Rights and human values, linkage between environment and health, values for nation, understanding the diversity of Indian Society, Professional ethics and Gender issues.</p> <p>Apart from the curriculum, college has its own mechanism to impart knowledge through the following committees or cells like NSS, NCC, YRC, Eco-club, Women Empowerment cell and also by conducting different awareness programmes like World Environment Day, No Tobacco Day, International Yoga Day, Health Check-up, Kargil Vijaya Divas, TIRANGA TARANG, National Unity Day, Smile programme (Institutional Social Responsibility) etc.</p>	

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

5

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

295

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the

A. All of the above

institution from the following stakeholders Students Teachers Employers Alumni	
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File Description	Documents
URL for stakeholder feedback report	https://www.rjsfgc.edu.in/pdf/1.4.1-stakeholder-feedback-report.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website
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File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	https://www.rjsfgc.edu.in/pdf/1.4.1-stakeholder-feedback-report.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

364

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

342

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Initiatives for slow learners:

1. **Personal counselling:** The class co-ordinator engages with students frequently to know and address their problems. It supports the holistic development of slow learners and helps them to become capable of navigating the current competitive world.
2. **Remedial classes:** By answering questions, offering study materials, and outlining the evaluation process, remedial classes are held to raise student performance.
3. **Group Studies:** Each advance learner is assigned with a group of 5 slow learners to discuss difficult topics and to solve their issues.
4. **Assignments:** Assignments on difficult topics are given for practice and they are asked to solve the previous year's question papers.
5. **Personality development:** By organizing webinars, expert talk, campus placements and professional guidance activities, the group enables the under performers to develop their character.

Initiatives for advanced learners:

1. **Examination Steering:** Advanced learners are motivated to secure centum marks and to get college ranks by supplying exam orientated guidance.
2. **Peer tutoring:** College students are advocated to become group leaders and to have interaction with slow learners.
3. **Performance Motivation:** Fee concessions for Meritorious students.
4. **Character Development:** The superior learners are recommended to take part in webinars, debates, quiz, workshops, campus placements, co-curricular, extra-

curricular and sports to increase their all-round development.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
970	38

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The Institution adopts the following student centric methods.

1. Experiential learning:

A) Community service: This gives chance to students to learn and put into action their job and comprehend the social fragmentation.

B) Internship: The Internship is taken by the student to understand how to apply the skills received through him /her academically and non- academically in a chosen profession.

C) Value addition training: Students are trained in various add-on classes to meet the needs of their current program and increase their chances for a successful career.

D) Industrial visits / Field visits: The students are encouraged to participate in field and industrial visits, to have a first-hand exposure about industry operations.

2. Participative Learning

Webinars: The institution organizes webinars and expert talk using both online and offline platform. The students are motivated to participate and learn various skills.

3. Problem-Solving Method

A) Subject expert talk: The institution invites subject experts to deliver a talk through which slow learners are encouraged to enhance their problem-solving skills and to be successful in their career.

B) Outreach activities: Outreach activities are organized by the institution through Cultural events, sports, Eco Club, NCC, NSS, YRC, and Softskill development programmes, etc.

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Information and Communication Technology (ICT) in education is the only educational approach that supports, improves and optimises information delivery. This resulted in improved student learning and more effective teaching strategies. ICT integration in education has prioritised pedagogy over technology. ICT aids Professors in updating their knowledge and abilities to use the newest digital resources and tools. The staff members receive training on how to use ICT technologies effectively in their respective fields.

In addition to the conventional chalk-and-talk method of teaching, the Institution uses ICT-enabled instruction, Internet-enabled projectors, multimedia, and other contemporary teaching resources. LCD projectors are used by the faculty members to make their presentations. Around 144 computers are available at two computer labs and one browsing center at Library. Every Department has a desktop computer for their technical needs. The staff rooms are provided with LAN and Wi-Fi facility to enhance the teaching - learning process. Bandwidth availability

of internet connection in the Institution (Fixed line) is 300 Mbps (3rd floor computer lab) and 300 Mbps (2nd floor Business lab). Subsequent efforts are taken by the institute to provide e-learning atmosphere in the classroom. Study materials for all departments are uploaded in the college website.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

38

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

38

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)**2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year**

5

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)**2.4.3.1 - Total experience of full-time teachers**

231

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

RJS FG College is affiliated to Bengaluru City University adheres to its evaluation requirements. Internal Assessment (30/40 marks at the institutional level) and External Assessment (70/60 marks at the university level) are the two phases of the evaluation procedure for students. The examination committee carries out internals as per the university circulars/notifications. The Staff is given an advance notice of the internal timetable so that they can make plans for preparing and submitting the question papers within the allotted time.

A total of 3 internals are conducted each semester, with scores of 25, 50 and 70 points for all non NEP and 25, 50 and 60 marks for NEP Programme. The response will be evaluated for the final award of internal grading points. Based on the internal grades, slow and advanced learners are identified, and slow learners are given suggestions on how to improve their performance to face university level exams. The parameters such as attendance, assignments, seminars, test/exams and co-curricular activities of students are considered for final Internal assessment, which is displayed on bulletin board before uploading on university portal.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	https://www.rjsfgc.edu.in/pdf/1.1.2-cie-supporting-documents-1.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

The examination is conducted to gauge the assimilation of students. The college has established an examination committee, which is presided over by the Principal. The examination committee ensures the prompt resolution of exam-related complaints by getting in touch with the appropriate authorities. The Examination committee consists of:

- i. Head
- ii. Members of the Committee
- iii. Custodian to monitor answer booklets
- iv. Custodian to monitor question papers
- v. Internal squad
- vi. Invigilators

The students are allotted seats based on their roll numbers.

Some of the complaints received are redressed as follows:

1. Change of internal exam timings: Internal exams are held

twice a week i.e., early hours on Monday and Saturday based on students' request.

2. Arriving late for the exam: Students are given 10 minutes extra time if they arrived late for any legitimate cause during internal exams.

3. Leaving the exam room before the stipulated time: The students are instructed to stay in the examination hall for the entire period of exams. However, if the student has to leave early for a genuine reason, he/she is asked to return the question paper along with the answer paper to the respective invigilator.

The examination committee ensures that all grievances are regularly addressed.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The Program Outcomes (PO) and Course Outcomes (CO) are adopted for all programmes offered by the institution in accordance with the guidelines of "Bengaluru City University".

As an affiliated institution, the learning outcomes are designed to meet students' current needs in terms of securing their path toward graduation or a terminal degree and assist them in making professional decisions. The College offers programmes in Commerce, Computer Science, Biotechnology, and Mathematics, each of them with unique and well-defined outcomes.

The learning objectives and specific course outcomes are disseminated in the classroom by concerned faculty as well as through a variety of other channels including the college website, the Principal's remarks to students and parents, and alumni gatherings.

The college deposes faculty members for workshops, seminars, conferences, and FDPs to enrich them to attain the outcomes while teaching in the classes. Successful alumni students are encouraged to interact with both students and faculty at specific events and meetings where they can share their experiences on their individual courses and career paths.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The IQAC periodically holds a series of meetings with the faculty to establish the criteria in assessing students' performance to achieve the targeted programme outcomes, programme specific outcomes, and course outcomes.

Evaluation Method: Direct evaluation method is used to evaluate programme outcomes and course outcomes through assignments, internal assessments, and university-based exams, in addition to the aforementioned programs.

The Average score in the evaluation process: Students take the university exams for 70% of the final score, and the institution evaluates 30% of the final score. The Methods of measuring attainment are:

1. **End-semester university exams:** The University conducts exams at the end of the semester to measure of programme outcomes of the students.
2. **Internal and External Assessment:** Regular attendance, internal tests, and assignments are considered for Internal Assessment. Examiners are chosen by the University for the Viva-Voce and practical exams to evaluate the external assessment.
3. **Placements:** The outcome of a UG and PG student's programme is ultimately determined by their placement. The students receive internal and external training, according

to their interests and needs.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

255

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://www.rjsfgc.edu.in/pdf/STUDENTS-SATISFACTION-SURVEY-ON-OVERALL-INSTITUTIONAL-PERFORMANCE.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

0

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	No File Uploaded

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The institution focuses more on creation and transfer of knowledge for faculty and students. In order to achieve this a mutual agreement is made between RJSFGC & Vemana Institute of Technology.

IOT Centre of Excellence: RJS FG College is associated with IOT Centre of Excellence of VIT in order to uplift faculty and students for their skill development in the area of Internet of Things (IoT).

RJS FG College faculty and students are involved to develop the following projects:

1. Remote IoT Air pollution meter
2. Sound pollution detection using IoT
3. Theft detection using IoT
4. Multi-room music player using IoT

Incubation Centre: RJSFGC is associated with VIT in order to create Eco-system and to motivate students to become job creators instead of job seekers.

About Vemana Business Incubation Center: Vemana Business Incubation center was established in 2015 under VIT. In 2017 Ministry of Micro, Small & Medium scale Enterprise (MSME), Govt. Of India recognized it as Host Institute and Vemana Business Incubation Center as MSME Business Incubator. RJSFGC has built an eco-system to support innovative ideas in the creation of employment opportunities for students. Faculty members of the college has undergone training to enhance the knowledge in research and professional development.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology,

Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

2

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards**3.3.1 - Number of Ph.Ds registered per eligible teacher during the year****3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year**

0

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	No File Uploaded
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year**3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year**

1

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

26

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

RJS FG College organizes extension activities in the neighborhood community that sensitizes students towards community issues, gender disparities etc.

- The institution started NCC with 53 cadets under the charge of 39KAR BN NCC Karnataka and Gia Directorate with endeavor to develop character, spirit of adventure and self sufficiency
- The motto of NSS is "Not me but you". NSS unit organises many activities in association with other teams in the institution like environment day, health awareness program etc.

Youth Red Cross: A group of events are organized at the college level by its student members under the guidance of program officer. The principles of YRC are humanity, impartiality, voluntary service, unity etc.

Women empowerment cell: The cell aims at creating awareness of the rights and duties of women in the society.

Smile: Its main aim is to give a day of entertainment to students without parental care and to give them love and affection by organizing co-curricular activities.

Eco-club: it is a platform on which we get knowledge about the environment. It promotes participation of students in learning about the environment.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

29

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

409

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

2

File Description	Documents
e-copies of related Document	View File
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

3

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

RJS FGC has developed excellent physical facilities to support teaching - learning process in the institution. Facilities include Class rooms with CCTV Surveillance, Laboratories, Library , Auditorium, Conference Hall, AV room, lift& ramp facility , Common room, Separate Hostel for Boys and Girls, Playground, Transportation, Wash rooms, RO purified drinking water, Cafeteria, Health Centre, Bank within the campus. The campus is Wi-Fi enabled . There are well-marked and self-contained spaces for NSS and NCC.

Classrooms

The classrooms are equipped with CCTV cameras and projectors so that ICT can be used for strengthening academic discourse.

Laboratories

The available laboratories are Computer Labs, Business Lab, Physics Lab, Biotechnology Lab, Genetics Lab, Biochemistry Lab, Mathematics Lab and Electronics Lab, well equipped with internet connectivity and projectors.

Audio Visual Room (AV Room)

The Auditorium and AV Hall are used to conduct conferences, seminars and workshops, alumni meet, inter-class & inter-collegiate cultural events and has a seating capacity of 350. It is equipped with LCD Projectors, Sound system, and Wi-Fi connectivity.

Library and Information Centre

The Library is automated with Libsoft 9.8.5.0 Version. The learning resources are placed in an Open Access System and are systematically classified and arranged subject-wise. OPAC facility is provided for users to locate the documents. Library has browsing facilities to access e-resources.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college provides adequate facilities for cultural activities, indoor and outdoor sports as well as other student and faculty support amenities.

Sports and Games

The outdoor play area in the campus measures 55x35 meters which includes a Volley Ball and Throw ball court of 9x18 meters, Kabaddi court of 10x13 meters, Kho Kho court of 29x16 meters and an indoor court for Shuttle Badminton. Indoor facilities for Table Tennis, Carom, Chess and recreation and store rooms are available. Coaching is monitored by a qualified trainer for Badminton, Kho-Kho, Athletics, Table Tennis, Netball, Kabaddi, Volley ball, and Ball Badminton.

Yoga

A trained yoga teacher conducts the yoga classes on a regular basis at the yoga hall. Using the yoga facilities, the students have participated at national-level Yoga competitions and have won prizes.

Cultural activities

The institute has its own set of student clubs dealing with diverse cultural activities. The cultural committee conducts various events such as Dancing, Singing, Collage, Debate, Essay Writing, Skit, Drama, Mehendi Competition, Hair Style, Face

Painting, Cook without fire, Rangoli, Wealth out of Waste, Mad ads, Recitation, etc. utilizing the spacious college quadrangle and auditorium. A day is also set aside for the "Cultural Fest", where students are encouraged to showcase their talents.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

15

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.rjsfgc.edu.in/pdf/4.1.3-geo-tagged-photos-of-class-rooms-and-ICT-facilities.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

29.50

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

RJS First Grade College has a centre for knowledge resources which has a rich collection of scholarly books, National and International Journals, magazines, newspapers, encyclopaedia and e-resources.

The college library is fully automated in all the aspects concerning issuing, returning, searching, downloading and printing. The college library has more than 12000 books which have been barcoded and are part of the fully computerized issuing and return system. The college also has OPAC catalogue facility which allows ready access to the bar-coded books

The library has installed the LIBSOFT Version 9.8.5.0 (ILMS - an integrated Library Management System), which includes facilities such as administration, acquisition of books, cataloguing, circulation, membership facilities, article indexing, serials, bar-coding and importing of data. LIBSOFT is a multi-user package designed and developed by team of Library professionals and software professionals for Effective management of a Library from all aspects. Libsoft is a windows web based software and it runs in any windows environment and hence it has excellent graphical user interface.

LIBSOFT along with the below mentioned technological interventions to automate Various processes.

1. OPAC: The Online Public Access Catalogue module of the software allows library database searching by entering preferred terms and is mainly used for information retrieval.

2. LAN Campus: The library has high speed LAN connectivity

3. Digital library:

The institution has a well-equipped automated digital library, which has 12 computers with latest configuration. The user can access the e-resources and library subscriptions of e-Journals, e-books from N-LIST programme.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

D. Any 1 of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

1.53

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

3

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Upgradation of IT Facilities is frequently done in the institution; ICT supports the teaching-learning activities in the college. ICT is employed in the functioning of the Administrative and Library of the college. The 144 computers with high configuration and updated operating systems with required other applications. The institution is equipped with Laptops, Printers, Projectors, etc.

Our institution has Wi-Fi connectivity and an Internet Browsing Centre is also set up in the college. LAN and Wi-Fi facility is provided for internet services in the staff rooms, classrooms, laboratories, and seminar hall to upgrade the teaching-learning process. The Administrative Office uses Office tools like Tally ERP 9 for financial transactions and other MS Office tools.

The highest priority has been given to the development of IT infrastructure for an effective teaching-learning process. The institution upgrades computer labs from time to time with the deployment of software applications, UPS, Generators, and internet bandwidth 600 Mbps with 2 connections.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

144

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution	A. ? 50MBPS
File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File
4.4 - Maintenance of Campus Infrastructure	
4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)	
4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)	
75.48	
File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File
4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.	
Classrooms	
The institution has totally 21 classrooms in that 11 classrooms have ICT facilities. Maintenance of all classrooms and the entire campus is done on a daily basis.	
Laboratories	
The institution has well-equipped laboratories. All the records of students utilizing the lab, stock register of all equipments, etc are well maintained.	

IT infrastructure:

There are 3 Computer labs with 127 computers and all the systems have internet facilities.

Library

The institution has a library and Information Center. The library has open access for all. Registers are maintained to record who utilizes the library. The library has 12 computers with internet facilities.

Sports

The institution has a sports committee. Every year the Annual Athletic Meet is organized. The college conducts various inter college competitions. The details of sports equipment are maintained in the stock register.

Canteen

The institution has a canteen in the campus. The canteen is maintained and cleaned on a daily basis.

Auditorium

The institution has an auditorium. All the cultural events, international conferences, etc will be held in the auditorium.

Seminar hall

The institution has separate a Seminar hall. The seminar hall is utilized for conducting programs.

Hostel

The institution also provides hostel facilities for both girls and boys.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION	
5.1 - Student Support	
5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year	
5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year	
180	
File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File
5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year	
5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year	
216	
File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File
5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and	C. 2 of the above

hygiene) ICT/computing skills	
File Description	Documents
Link to Institutional website	https://www.rjsfgc.edu.in/pdf/5.1.3-skills-enhancement-initiatives.pdf
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File
5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
245	
5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
245	
File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File
5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

44

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

75

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State

government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

1

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

8

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

A student council is an organization of students within the Institution that represents the interests of the students who

study in the HEI. The institution has a well-functional Student Council which takes care of the augmentation of various academic and administrative activities for student benefit. A representative body comprises of students, selected by their fellow mates to organize social and extracurricular activities. These roles may be assigned or voted on, either within the student council or by the entire student body. The Institution provides privilege to the students to serve as Student Council President, Vice-Presidents, Secretary, Joint Secretaries, Treasurer, and Members of various student committees on a selection basis among the students.

STUDENT BODY/COUNCIL OFFICERS

Student Body/Council President

- Supervise the functioning of the elected student body officers.
- Develop the agenda for and preside over the meetings of Student Council.

Student Body/Council Vice-President

- Coordinate the work of committees.
- Preside over Student Council meetings in the absence of the president.

Student Body/Council Secretary

- Maintain the student body files.
- Prepare agendas for meetings.
- Take and distribute minutes of meetings.
- Sign all purchase orders.

Student Body/Council Treasurer

- Maintain financial records of the student body.
- Coordinate fund raising projects for the student body.
- Sign all purchase orders.

The Body/Council Member

- Communicate ideas from the student body to the Council.
- Report to the class the results of Council action.
- Serve on or chair committees.
- Volunteer as needed

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

16

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The institution has a prominent Alumni Association.

The institution has a Registered Alumni Association. An alumni association is an association of graduates or, more broadly, of former students (alumni). The main objective of the Alumni Association is to bridge the gap between the institution and alumni.

These associations often organize social events and raise funds for the organization. Many provide a variety of benefits and services that help alumni maintain connections to their educational institution and fellow graduates.

Alumni association meetings take place yearly and future plans

are discussed in the meetings. During the interaction, alumni highlight the importance of current trends in the market and guide the students on career opportunities in different fields. They also share their personal experiences with students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs) E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

RJS First Grade College the prestigious institute of Karnataka ReddyJana Sangha (KRJS) which started in the year 1993 is one of the affiliated colleges of Bangalore City University accredited with 'B++' Grade by NAAC, located at the hotspot of Koramangala, sprawling acres of land, almost uncontaminated by any kind of pollution, considerably adjacent to BDA Complex and well connected by city bus network from the different areas of the city. It is a well-known organization which thrives for quality education since its beginning. This is a college with a distinctive academic profile blending into a commitment to rural ethos and a modern spirit.

Vision: To serve society through holistic education

Mission: To focus on affordable and quality education.

Objectives:

1. To provide need-based education and create an environmental

consciousness.

2. To provide a platform for innovative practices.
3. To improve communication, technological and leadership skills.
4. To mould the students to face global challenges.

Core values:

1. We are learner-centric.
2. We are discipline based learner centric.
3. We are committed to quality teaching.
4. We are committed to ethical conduct.
5. We respect all stakeholders.
6. We encourage underprivileged rural students to strengthen.

File Description	Documents
Paste link for additional information	https://www.rjsfgc.edu.in/about-rjsfgc.html
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Effective Leadership is reflected in various institutional practices such as decentralization and participative management as given below:

The Board of Trustees and Advisory Committee constitute the supreme body that formulates governance and general Policies and takes major Financial and Developmental Decisions. The Governing Council formulates the Academic and Administrative Policies, approves New Programmes, and Annual Budget and an Annual Quality Assurance Report of RJS FG COLLEGE. The Academic Council is empowered with the design of Curriculum and Syllabi and makes regulations regarding Admission.

The College Council of elected staff representatives and HoDs are empowered to consider and report on cases of discipline referred to them by the Principal. The Heads of Departments are empowered to run the regular functioning of the college exercising cordiality with the faculty of the department. IQAC Coordinator is authorized to verify and ensure a larger representation of teachers in strategic decisions.

Representation of Teachers in Boards of Studies, and Examination Committee ensure teachers' participation in making academic decisions. Students participate in the governance of the college through the Students Council.

The decision-making apex bodies adopt / frame policies and communicate them to the stakeholders. The functionaries ensure Implementations/effects/outcomes of policies/decisions are evaluated/reviewed based on feedback from students/faculty/employers/alumni for refinement and corrective actions.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

PERSPECTIVE PLAN

- To follow the recommendations made by the NAAC peer team.
- To continue with student feedback mechanism and Faculty improvement programmes.
- An Encouragement to teachers for research and do pursue Ph.D.
- To increase the job opportunities for the students through campus interviews.
- Empowerment of student council by giving responsibilities for conducting SMILE programme for orphanage kids.
- To strengthen NCC, NSS & YRC by conducting various programmes.
- To conduct international conferences.

Strategic plans:

- An orientation programme was held on NEP -2020 titled 'Etiquette in higher education institutions for quality sustenance'.
- Celebration of women's day conducted by women empowerment cell.
- Guruvandana programme was organized to felicitate teachers of various colleges.
- Internal quality assurance cell organized an orientation programme inviting all the faculty members to know the importance of quality focus on digitalized teaching learning resources.
- The national workshop with the title JNANA JAAGRUTHI-2022 was conducted to discuss the implementation of NEP 2020 in HEI's -challenges and way forward.
- SMILE 2022 celebrated by student council to encourage the orphan children on backgrounds of education, health and joy.
- Blood donation camp was organised by NCC&NSS UNIT.
- The MULTI-DISCIPLINARY International conference ICON-2022 on emerging trends in a multi-disciplinary approach to higher education a global perspective.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The college has a clearly-defined organizational structure. The Annual Quality Assurance Report of RJSFG COLLEGE strategizes future, and formulate policies to run the college in an efficient and outcome-focused manner. It is constituted by statutory and non-statutory bodies that function in compliance with the vision, regulations, policies, and statutes stipulated by the Bengaluru City University. The Organization Structure comprises of the Board of Trustees, Governing Body, Academic Council and Boards of Studies, College Council and Staff Council, Manager, Principal, IQAC, & Students Council. The functioning of the institutional bodies is effective and efficient as reflected in the appointment and Service Rules and

Policies adopted.

1. Appointment and Service Rules: The College has well-defined policies and practices for recruitment and promotions. The appointment of staff is governed by service rules and regulations of the University. The selection, recruitment and promotion of the staff are in conformity with the management policy of the college. Timely recruitment and promotion of competent faculty have resulted in excellent and effective teaching-learning process.

2. Policies:

The college has well-formulated policies regarding Quality, Student Support and Welfare Measures, IT, Infrastructure etc. and a well-defined Code of Conduct, published on the college website.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	https://www.rjsfgc.edu.in/pdf/GOVERNING-BODY.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user inter faces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression along with proficient skill development. The RJS FG College focuses on the financial safety, well-being and security of its staff. The Welfare measures are intended to create a good working atmosphere. The College guarantees career advancement and security to its employees by providing the following statutory and voluntary facilities.

Welfare Measures:

1. Statutory Welfare Measures: Provident Fund, Group Insurance Scheme, State Life Insurance Scheme, Maternity Leave, Paternity Leave, National Pension Scheme, Medical Leave.

2. Financial Assistance: Financial support for attending Conferences / Workshops. Faculty Researchers along with Paid vacation.

3. Awards and Acknowledgements.

4. Staff-Family Members group insurance is provided.

5. Miscellaneous Welfare Measures: Daycare Centre, ATM facility, Car Parking, Canteen facility.

6. Avenues for Career Development:

Free Capacity building training and orientation programs for staff; Regular workshop on ICT tools for effective teaching & learning. Financial assistance to conduct FDP and Workshops for Research and enhancement of staff Collaborative training.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

1

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

5

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the

year

30

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Performance appraisal is a systematic general and periodic process that assesses an individual employee's job performance and productivity in relation to certain pre-established criteria and organizational objectives, considering other aspects of individual employees such as organizational behavior, accomplishments, the potential for future improvement, strengths, and weaknesses, etc.

Performance management systems are employed "to manage organization's resources in order to achieve highest possible performance.

Therefore, improving Performance Appraisal for all the staff is given the highest priority. Incorporation of changes in the content of the appraisal form is framed by identifying and scrutinizing the key performance areas that help to ensure that deserving employee gains the desired appraisal.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

1. Internal Audit is carried out annually by the internal auditing team appointed by the management. Concurrent Auditing is also done regularly for the self-finance accounts. Annual Quality Assurance Report of RJS FG COLLEGE.

2. Internal auditing is done by an auditor G. Pattabhi Reddy and co.

3. External Audit:

(i). Statutory Audits by the Chartered Accountants are conducted annually by the Chartered Accountants.

(a). External Auditing is done by the auditors periodically. AUDITOR WILL verify the utilization of funds received from the REDDY JANA SANGA.

(b). External Audit by Anjan Reddy and co. conducted every year. They verify Cash Book, an acquaintance of staff, SC/ST/OBCacquaintance, E-grants Account, Caution Deposit and Fee receipts/payments.

(c). Audit Objections and Rectifications: The audit objections are rectified by the accounts department and an Action Taken Report with explanation is submitted to the Finance Committee and also sent to the auditor for final approval.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Well-defined Financial Policy of the college helps for mobilization of funds and its optimal utilization. The annual financial planning is done and financial decisions are taken by the Planning Board, Finance Committee and the Management Committee Mobilization of Funds:

1. Earned income: Fee collected from students
2. Non-Government Funds:

Optimal Utilization of Funds: The College utilizes funds for:

1. New Infrastructure Development and Infrastructure Maintenance
2. Salary
3. Procurement and maintenance of Equipment/lab/computers.
4. Conducting Seminars/ Workshops
5. Student Support (Scholarships, Fee Concessions and Free ships)
6. Conducting Extension Activities
7. Sports Promotion Activities
8. Library Expenses
9. Examination Expenses

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC structures the action plan at the beginning of every year through its calendar of events and monitors on its implementation. The quality aspects for institutional progression is discussed in the IQAC meetings and the decisions are conveyed to the staff. The teaching-learning and evaluation process and other institutional upliftment programmes is periodically reviewed by the IQAC. Two practices institutionalized as a result of IQAC initiatives during the year includes:

Practice -1: JNANAJAGRUTHI-2022; National workshop on "NEP 2020 implementation in HEI's -Challenges and way forward" was organised on 9.6.2022.

Practice-2: ICON-2022; Two days Multi-Disciplinary International conference on "Emerging trends in multidisciplinary approaches to higher education -A global perspective"-15.12.2022 & 16.12.2022.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The two examples of institutional reviews and implementation of teaching learning reforms facilitated by the IQAC is as follows:

Example-1: Feedback system: The feedback from students on

curriculum, teaching and learning and others has been prioritized by the IQAC as recommended by the 1st cycle peer team visit in the area of strengthening IQAC. Through the feedback analysis, there has been improvements in the teaching-learning process. As a part of its review and its improvement, orientation was conducted by IQAC.

Example 2: Academic audit : The internal academic audit was initiated by the IQAC to check the academic standards of the institution. The committee headed by the IQAC co-ordinator and members reviewed upon teaching-learning process by setting some quality parameters such as. Department wise Implementation of Calendar of events, Meeting records, Internals Record, Outreach activities, Stock verification etc. Through ,this there arrived a quality focus on the performance of the faculty members. So further this concept shall be expanded for the overall development in the process of teaching-learning. Record, Attendance record. Also faculty wise check on maintenance of lesson plan, subjects handled, syllabus coverage as per the calendar of events, participation in evaluation/ at institution and at university, results, mentoring, satisfaction about curriculum was done.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://www.rjsfgc.edu.in/pdf/6.5.3-annual-report-final.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The measures initiated by the institution for the promotion of gender equity are as follows.

Safety and security for women:

1. The institution has established a women empowerment cell to empower women.

2. We have a Grievance Redressal Cell comprising of

- Anti-ragging committee
- Internal complaints committee
- Anti-sexual harassment committee

3. The institution premises are under the surveillance of 24/7 CCTV cameras and security guards.

4. The institution provides hostel facility to girls, inside the campus.

5. The institution conducts seminars and workshops at periodical intervals.

6. There are periodical counselling programmes for women students.

7. A mentor is deputed for a small group of women students.
8. Professional counsellors are invited for the benefit of women students.
9. There are separate common rooms for women students.
10. On-campus daycare facility is provided to the children of college employees.

File Description	Documents
Annual gender sensitization action plan	https://www.rjsfgc.edu.in/images/7.1.1-annual-gender-sensitization-action-plan.jpeg
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://www.rjsfgc.edu.in/pdf/7.1.1-facilities-for-women.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid waste management:

1. The institution practices the segregation of solid waste.
2. Separate bins are placed for dry waste and wet waste.

3. The collected waste is handed over to BBMP.

4. The college NSS unit conducts programmes in villages to create awareness on waste segregation.

Liquid waste management:

1. Waste water from washrooms and laboratories is channelized separately.

2. Liquid waste from the washrooms is channelized to the municipal drain.

3. Waste water from laboratories is disposed off into a closed collecting tank.

4. Tanks are regularly cleaned.

E-waste management:

1. condemned batteries and damaged computers are disposed off.

2. Obsolete computers and other electronic gadgets are sold to recyclers.

Hazardous chemicals and radioactive waste management

Students are encouraged to use the fume hood while handling hazardous chemicals.

Waste Recycling system:

Solid waste is segregated and later transferred to BBMP for recycling.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water

B. Any 3 of the above

harvesting Bore well /Open well recharge
Construction of tanks and bunds Waste
water recycling Maintenance of water
bodies and distribution system in the
campus

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

D. Any 1 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institution has an inclusive environment because of the following measures:

1. Admissions are given to students of different religions,

regions, castes, and classes.

2. Scholarships are given to students of Scheduled Castes, Scheduled Tribes, and other Backward Classes.

3. We have students from different states like Karnataka, Andhra Pradesh, Telangana, Tamilnadu, Kerala, UP, Bihar, and other parts of India.

4. Our students are multi-lingual.

5. Our cultural activities are linked to different languages and regions.

6. We have programmes in different languages like Kannada, Telugu, Tamil, Hindi, Malayalam and English.

7. We encourage economically backward students through "Merit cum Means" scholarships.

8. Every year about 150 such scholarships are awarded by the institution.

9. Our staff members are from different state like Karnataka, Andhra Pradesh, Telangana, Tamilnadu, Kerala and, others.

10. The institution organizes multi-lingual national conferences every year.

11. We offer Kannada, Telugu, Hindi, Tamil, and Sanskrit as second languages.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The institution creates awareness among the students and employees on 'Constitutional Obligations' in different ways.

1. As a non-core paper, Indian constitution is taught to students of all streams.
2. National and state festivals like, Independence Day, Republic Day, Gandhi Jayanthi and Kannada Rajyothsava are celebrated by the institution.
3. Special training is given to NCC cadets, NSS and Youth Red Cross volunteers in serving society.
4. Students are taught to respect the National Flag and the National Anthem and all our programmes conclude with the National Anthem.
5. Our NCC unit makes it a point to celebrate Kargil Vijay Diwas, Veer Jawan's Day etc to honour the courage and patriotism of our soldiers.
6. Our NSS unit trains the students to protect and improve the natural environment.
7. Our NCC, NSS and Red Cross units work together and organise several related programmes like blood donation, Swacha Bharath, Saplingetc.
8. The institution also organises programmes to create awareness of the rights of women, Children, Dalits etc.
9. We have the quotes of some of our great leaders on our corridor walls.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://www.rjsfgc.edu.in/pdf/7.1.9-students-as-responsible-citizens.pdf
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to

A. All of the above

monitor adherence to the Code of Conduct
Institution organizes professional ethics
programmes for students,
teachers, administrators and other staff
4. Annual awareness programmes on Code
of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

ANNUAL REPORT OF THE CELEBRATIONS AND COMMEMORATIVE EVENTS FOR THE ACADEMIC YEAR 2021-22

1. Republic day: 26th January

Republic day was celebrated by the NCC unit of RJS FGC on the 26 of Jan 2022. The college management officials, tookpart in the programme.

2. Clean & Green Day: 29th January

Clean & Green programme was conducted by the NSS unit of our college. Enrolment for the programme was voluntary and students involved themselves in cleaning the campus.

3. International Women's day: 8th march

International Women's day was celebrated in the college on 8th march 2022, the day is celebrated to spread the message of gender equality and to motivate the girl students to make achievements in every field.

4. World Environment day: 5th June

On the initiative of our NCC unit World Environment Day was observed in our college.

5. Kargil Vijay Diwas: 26th July

On 26th July 2022 Kargil Vijay Diwas was observed to pay tribute to the brave soldiers who laid down their lives for our country.

6. Independence day: 15th august

Our NCC cadets under the guidance of NCC Caretaker, celebrated independence day on the 15th on August 2022, As part of the ceremony the National Flag was hoisted by Shri S.Jayaram Reddy, the President of KRJS.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

BEST PRACTICES:1 Yoga

The magic of Yoga was introduced in the calendar year 2022. Although the institution used to organize yoga practices occasionally, from 2022 it has become a part of our curriculum. The emphasis is more on practice rather than on theory.

Objectives:

1. To make the students practically aware of the importance of yoga in the holistic development of one's personality.
2. To make the students free of bodily diseases.
3. To improve the power of concentration, so that the students can focus better on their studies.
4. To keep the mind free of tension, anxiety, worry etc

BEST PRACTICES: 2 International Conference (ICON 2022)

Introduction: The institution organises conferences on a national level or on an international level. ICON is the new name given to what was previously called Vibhavat.

Objectives:

1. To bring together scholars from different fields and share knowledge, ideas, and thoughts.
2. To share new theories in the field of science and to explore their applicability.
3. To discuss the new trends in literature and how they help in bringing about social harmony.
4. To explore ways to compete in a market economy using modern technology.
5. To discuss the new applications in technology so that we won't lag behind in a fast developing world.

File Description	Documents
Best practices in the Institutional website	https://www.rjsfgc.edu.in/pdf/7.2.1-best-practices.pdf
Any other relevant information	https://www.rjsfgc.edu.in/pdf/7.2.1-relevant-information.pdf

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Smile 2022

Introduction: 'Smile' is an annually recurring programme organised by the Student Council of RJS First Grade College. The programme is conducted for children without parental care, of Bangalore and its neighbourhood.

Objectives

The programme is meant to bring a smile to the faces of the economically unprivileged children. The programme is supposed to create a service mentality in our students. Students learn their values from their teachers to a great extent. Smile reminds the teachers of this important responsibility.

Context

Entertainment in a city costs money. Economically under privileged children cannot think of entertainment in a city. Smile provides them an opportunity for entertainment.

Practice:

Students of nearly 10 orphanages are invited to this programme, every year. The college provides transportation to all of them, to and fro, on that day. A classroom is provided to each school. Students have several programmes that day, both indoor and outdoor. They have sports activities in the afternoon. The children are provided with breakfast, lunch and snacks. By 5'o clock the children get ready to go back to their places.

Evidence of success

Certain things cannot be measured but can be felt. The smile on the faces of the children shows the success of the programme. The feedback we get from the student council members and orphanage managers is excellent.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

1. A plant in every classroom.
2. To make BDA complex free of plastic by bringing awareness.
3. To organise a 'Food Fare cum Games' to promote organisational skills.
4. To organise traditional festivals to bring awareness about our tradition.

5. To organise Smile programme 2023.
6. To organise university and state level Games / Sports.
7. To organise International conference.